



ALDERCAR & LANGLEY MILL PARISH COUNCIL
Cromford House, Amber Drive, Langley Mill
Derbyshire. NG16 4BE.
E mail Clerk@almpe.co.uk
Tel 07949 646000

14 May 2020

To: The Chairman and Members of Aldercar & Langley Mill Parish Council

Dear Councillor,

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are summoned to attend a remote **Meeting of Aldercar & Langley Mill Parish Council** on **Wednesday 27 May 2020** at **6.30 pm**.

The meeting will use Zoom meetings software.

Councillors will receive an electronic invite with joining details prior to the meeting.

The meeting is open to the press and public and access to the meeting can be provided by contacting the Clerk by phone or e mail.

Yours sincerely,

Andrew Sharpe

Andrew Sharpe
Clerk and Responsible Finance Officer

AGENDA

1 To receive apologies for absence

RECOMMENDED that any apologies for absence be noted.

2 Declaration of Members Interests

RECOMMENDED that any disclosures of interests made at the meeting be recorded.

3 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter.

- (b) If the Police, a County Council or District Council member is in remote attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

RECOMMENDED to note or action the matters raised in public speaking be approved.

4 Dispensations

To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.

In addition Council is **RECOMMENDED** that any Member unable to attend meetings remotely due to the current emergency be granted a dispensation for non-attendance to last until such time as they are able to attend remotely or in person.

5 To approve the Minutes of the Meeting held on Monday 27 February 2020

RECOMMENDED that the minutes of the meeting held on 27 February 2020 be approved as a true record and signed by the Chairman in due course.

6 To determine which items, if any, of the Agenda should be taken with the public excluded

RECOMMENDED that no items be considered with the press and public excluded.

7 Parish Council – Items for Decision/Action/Update

(a) Clerk to report on any decisions made by the Clerk under delegated powers since the last meeting.

RECOMMENDED that the report be noted.

(b) Updating of Standing Orders/Financial Regulations to allow Remote Meetings, decision making and Completion of the Annual Return and Accounts.

RECOMMENDED that in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the following changes be made to Standing Orders until May 2021 or such time as the government revises or revokes the legislation to allow for :

- A person shall notify the meeting when requesting to speak by means of raising a hand.
- Voting on a question will be by a show of hands electronically.
- As the Annual meeting of the council is not going to be held references to the date to be held be suspended.
- The date for approval of accounts be changed from 30 June to 31 August.

(c) Consideration of Coronavirus/Emergency Planning matters including a temporary reduction in the frequency of meetings.

Clerk to report on any matters -

RECOMMENDED that dependent on circumstances the frequency of formal remote meetings be reduced to bi-monthly for the time being with the next meeting taking place in late July/ early August 2020 to specifically deal with the Annual Governance Return and Accounts.

It is also **RECOMMENDED** that the Clerk be granted delegated powers to make urgent decisions in between meetings in consultation with the Chairman and Vice Chairman.

Finance(a) Accounts for Payment**RECOMMENDED** that the accounts for payment be approved.

Cheque	Payee/Description	Nett	VAT	Gross
UT 300291	HMRC	173.54	0.00	173.54
UT 300292	Shelter Maintenance	90.00	18.00	108.00
UT 300293	Viking Stationery	21.99	4.40	26.39
UT 300294	Dalc Spring Seminar	110.00	0.00	110.00
UT 300295	Shelter Maintenance	109.92	21.98	131.90
UT 300296	Eon Seasonal lighting	41.60	2.08	43.68
UT 300297	Photocopier	17.36	3.47	20.83
SO and cheques 300288 to 300290	Staff Salaries	1866.18	0.00	1866.18
UT 300303	LMU CC Donation food bank	250.00	0.00	250.00
SO – 1 st each month	RF & O	600.00	0.00	600.00
SO – 1 st each month	D and D Transport – Car Park	300.00	60.00	360.00
UT 300302	RF & O Electric	659.75	0.00	659.75
UT 300306	Shelter Maintenance	91.92	18.38	110.30
UT 300307	Zedal	15.30	3.06	18.36
UT 300308	HMRC	167.64	0.00	167.64
UT 300309	Lite	1042.50	208.50	1251.00
UT 300310	Clerk temp homework allowance	78.00	0.00	78.00
UT BACS Ref 228614236	Clerk underpay on salary	24.41	0.00	24.41
UT BACS Ref 103462668	The Mill Community Food bank	1000.00	0.00	1000.00
UT BACS Ref 319944637	Dalc Subscription	791.58	0.00	791.58
UT BACS Ref 685427126	Birch Hosting website	90.00	0.00	90.00
UT BACS, SO and cheque 300311 UT Ref 903414610 and 507986915	Staff Salaries plus Zoom sub	1935.46	0.00	1935.46
UT BACS Ref 601078853	Photocopier	22.09	4.42	26.51
UT BACS Ref 450888118	E Mids Med Services Defib	50.00	0.00	50.00
UT BACS Ref 3927933373	Came and Co – Renew Insurance	1342.55	0.00	1342.55
UT BACS Ref 996816630	HMRC	170.14	0.00	170.14
UT BACS Ref 939285125	Pells end of year	210.00	42.00	252.00

(b) Draft Accounts**RECOMMENDED** that the draft accounts for 2019/20 presented by the Clerk be noted.**2018/19**

£ 87,720.00
£ 24.21
£ 5,392.50
£ 5,860.55
£ 98,997.26

RECEIPTS

Precept
Interest
Other income
VAT

2019/20

£ 88,840.00
£ -
£ 4,228.75
£ 7,105.77
£ 100,174.52

PAYMENTS

Gen Admin & Data
£ 17,655.30
Protection
£ 22,187.12
Staff Costs
£ 7,991.78
Parish

£ 19,784.24
£ 24,145.27
£ 3,592.32

	Maintenance/Godkin		
£ 15,260.60	Christmas	£	11,516.40
£ 4,040.00	Planters	£	3,901.75
£ 909.09	Allotments	£	521.20
£ 4,582.35	Insurance/Audit/ Subs	£	2,971.36
£ 550.00	Chair/Civic	£	500.00
£ 138.00	Bank Charges	£	161.40
£ 774.74	Grants	£	550.00
£ -	S137	£	1,000.00
£ 4,326.00	Newsletter	£	4,701.43
£ 4,221.09	Car Park	£	4,227.38
£ 2,023.24	Contingency	£	5,491.00
£ 7,019.54	VAT	£	6,024.31
£ 91,678.85		£	89,088.06

**RECIEPTS AND PAYMENTS
SUMMARY**

£ 81,441.04	Bal b/f at 1 April	£	88,759.45
£ 98,997.26	Add total receipts	£	100,174.52
£ 91,678.85	Less total payments	£	89,088.06
	Plus unpres cheques		
£ -	adjustment	£	111.61
£ 88,759.45	Bal at 31 March	£	99,957.52

**REPRESENTED BY BANK
BAL 31 MARCH**

£ 60,520.23	Current	£	31,797.29
£ 24,229.49	Deposit	£	24,229.49
£ 4,473.50	U Trust	£	44,940.49
£ 463.77	Less uncashed cheques	£	1,009.75
£ 88,759.45		£	99,957.52

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Planning and Licensing

Planning and licensing applications will be reported at the meeting.

RECOMMENDED that Council note or make representations as appropriate.