

# **Minutes of a Meeting of Aldercar and Langley Mill Parish Council**

**Held at 6.30 pm**

**On 28 January 2021 by Zoom Remote Meetings**

## **PRESENT**

Councillors J Attwood, S Brown, M Brown, M Fowkes (Chairman), R Fernandez, S Fowler, E Hamilton, J Karpasea-Jones, D Lacey, C Morrison and D Palmer.

## **ALSO PRESENT**

Mr A Sharpe (Clerk/RFO) and Miss J Mellor (Assistant to the Clerk).

### **1/21 Apologies for absence**

**RESOLVED** that apologies for absence be noted and approved from Councillors S Bower and S Oakes.

### **2/21 Declaration of Members Interests**

Councillor E Hamilton declared an interest in planning matters as she was now a Member of the Planning Board and Councillor D Palmer declared a DPI in the Planning Application for D and D Transport.

### **3/21 Public Speaking**

No members of the public but Councillor E Hamilton updated Members on the work of Amber Valley Borough Council.

### **4/21 Dispensations**

None.

### **5/21 Minutes**

**RESOLVED** that the minutes of the meeting held on 28 November 2020 be approved as a true record and signed by the Chairman in due course.

### **6/21 To determine which items, if any, of the Agenda should be taken with the public excluded**

**RESOLVED** that no items be considered with the press and public excluded.

### **7/21 Chairman's Announcements**

Council received a report from the Chairman and he asked that consideration be given to more variety to the summer planters in due course.

**RESOLVED** that the report be noted.

### **8/21 Parish Council – Items for Decision/Action/Update**

#### **(a) Office matters and future action plan**

Council received an update report on matters relating to the closure of the office and move of facilities to the Langley Mill United Cricket Club.

**RESOLVED** that the report be noted.

(b) **Events**

Council received a report on the organisation of events and other matters in relation to the current health emergency including arrangements for Summer Planters.

**RESOLVED** that the quotation for summer planters for 2021 received from Plantscape be approved.

(c) **Financial Risk Assessment**

**RESOLVED** that the updated Financial Risk assessment for 2021 be approved.

(d) **Asset Register**

**RESOLVED** that following updated Asset Register be approved –

**ALMPC ASSET REGISTER 1 JANUARY 2021**

15 I Pads plus cases £5000  
2 PCs, 1 laptop Monitors and printer £1800  
Two desks and chairs £300  
Telephone equipment, routers, modems, Back up drives etc £750  
Filing cabinets, storage £200  
Tables, Chairs £600  
Storage containers (Allotments) £2000  
Bins £600  
Notice boards £1500  
Bus Shelters £3000  
Lighting on pottery lane £5000  
Land – Nominal £1  
Allotments – Nominal £1  
Office equipment and stationery £1000  
Chain of office £1000  
Defibrillator £1000  
**Total £23752**

(e) **Parish Magazine**

**RESOLVED** that it be noted that the April magazine was currently being drafted.

(f) **Budget and Precept Report**

Council considered a report of the Clerk on a proposed budget for 2021/22 and options for the amount of precept to be raised.

**RESOLVED** that Council raise a precept of £88729.00 for 2021/22 (0% increase based on the Council Tax Base).

(g) **Car Park**

Council considered the future of the use of the Car Park on a Saturday.

**RESOLVED** that no changes be made at this time.

(h) **COVID-19 19 update**

Council considered whether to continue the grant to the Foodbank.

**RESOLVED** that a grant of £150 per month continue (To be reviewed in May 2021).

(i) **Schedule of meetings**

**RESOLVED** that the following schedule of meetings be approved.

Thursday 25 February 2021

Thursday 25 March 2021

Thursday 22 April 2021

Thursday 27 May 2021

Thursday 24 June 2021

Thursday 22 July 2021

Thursday 23 September 2021

(j) **Finance Working Party**

**RESOLVED** that a Finance Working Party meet on 24 February 2021 at 6.30 pm to consider future use of budgets comprising, Chairman, Vice Chairman and Councillors S Fowler, D Palmer and E Hamilton.

9/21 **Finance**

**Accounts for Payment**

**RESOLVED** that the following accounts for payment be approved and the bank reconciliation noted.

Date	Cheque	Payee/Description	Nett	VAT	Gross
18 and 20/11/20	BACS 1111113130, 32951912	Staff salaries (part)	464.31	0.00	464.31
18/11/20	SO	Staff Salaries	811.41	0.00	811.41
25/11/20	BACS 354607129	Foodbank	150.00	0.00	150.00
25/11/20	BACS 498785642	Shelter Maintenance	76.80	15.36	92.16
25/11/20	BACS 51431454	Tudor Allotment Fence	945.00	0.00	945.00

25/11/20	BACS 245909800	Birch Website	30.00	0.00	30.00
26/11/20	BACS 231610279	ASL (Refunded)	19.33	0.00	19.33
27/11/20	BACS 210368383	ASL	760.22	152.04	912.26
1/12/20	BACS 186810492	Pictorial – Car Park signs	360.00	72.00	432.00
1/12/20	BACS 510692267	MT Buxton	45.00	9.00	54.00
8/12/20	BACS 605902004	HMRC	161.02	0.00	161.02
8/12/20	BACS 147310416	Tudor - Noticeboard	22.50	0.00	22.50
8/12/20	BACS	H L, DH, PE Allotment Refunds	182.50	0.00	182.50
12/12/20 To 22/12	BACS Various  Cheque 300320	Staff Salaries part	727.73	0.00	727.73
12/12/20	BACS 34404251	Clerk Expenses	22.39	0.00	22.39
12/12/20	BACS 84167763	Birch	30.00	0.00	30.00
12/12/20	BACS 388137864	Foodbank	150.00	0.00	150.00
18/12/20	BACS 640311414	Allot Ins	110.79	0.00	110.79
18/12/20	BACS 320206475	Reimburse FOI Fee	40.00	0.00	40.00
18/12/20	SO	NL Salary	315.37	0.00	315.37
19/12/20	BACS 25327613	Removals	100.00	0.00	100.00
3/1/21	BACS 535696053	Rent CC	150.00	0.00	150.00
4/1/21	Cheque 300321	RBL Wreath	125.00	0.00	125.00
11/1/21	BACS 86968287	HMRC	155.13	0.00	155.13
12/1/21	BACS 728132424	Homeworking allowance	52.00	0.00	52.00
5/1/21	BACS 90207367	Shelter Maintenance	115.50	23.10	138.60
8/1/21	BACS 104717051	ASL Removal of copier	240.00	48.00	288.00

8/1/21	BACS 555269837	RF and O Electricity	370.68	0.00	370.68
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Bal b/f at 1 April	100,529.89
Add total receipts	93,017.32
Less total payments	66,781.96
Bal at 1 Jan	<b>126,765.25</b>

<b>REPRESENTED BY BANK BAL</b>	<b>01-Jan</b>
Current	38,846.52
Deposit	24,253.72
U Trust	64,126.62
Less uncashed cheques	461.61
	<b>126,765.25</b>

#### 10/21 **Planning and Licensing**

**Councillors E Hamilton and D Palmer left the meeting during consideration of this item of business.**

**RESOLVED** that no comments or objections be submitted this month.

#### 11/21 **Date of Next Meeting**

It was noted that the next meeting would be held on 25 February 2021.