



ALDERCAR & LANGLEY MILL PARISH COUNCIL

E mail Clerk@almpc.co.uk

Tel 07949 646000

23 September 2021

To: The Chairman and Members of Aldercar & Langley Mill Parish Council

Dear Councillor,

You are summoned to attend a **Meeting of Aldercar & Langley Mill Parish Council** on **Thursday 30 September 2021** at **6.30 pm** to be held at **The Langley Mill United Cricket Club, Amber Drive.**

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, in line with COVID safety advice we must ensure the safety of all attendees and request that face masks and hand sanitiser continue to be used.

The number of members of the public who can be safely accommodated at each meeting will be dealt with on an individual basis, taking into account factors such as size of the membership and room capacity.

If you wish to attend in person, you are requested to contact the Clerk whose details are included on the meeting agenda in order to discuss arrangements and give advance notice of any matters that you wish to raise. If you attend the meeting without contacting us in advance, there may not be a place available for you.

You should not attend a meeting in person if:

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.
- if you have been instructed by the NHS to self-isolate.
- you have recently returned from travel abroad and should be either self-isolating or quarantining.

Keeping meetings, employees and visitors safe

When you attend the meeting, keep yourself and others safe by following the Government's advice at all times.

In the event that we have to contact attendees after the meeting, we ask that you provide the Clerk with your name, email address and telephone number in advance of the meeting date. Your details will be held on record for 21 days from the date of the meeting and then they will be securely deleted.

Yours sincerely,

Andrew Sharpe
Clerk and Responsible Finance Officer

AGENDA

- 1 To receive apologies for absence
- 2 Declaration of Members Interests
- 3 Public Speaking – (15 Minutes)

A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Members of the public should wherever possible give 3 clear days' notice of any matters to be raised by contacting the Clerk. Please also see the note at the start of the agenda on public attendance.

The Police, County Councillor and Borough Councillor may also speak at this point but as with the public must contact the Clerk in advance to confirm their attendance.

- 4 Dispensations
To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.
- 5 Minutes
Annual Meeting held on 5 May 2021
Extraordinary Meeting held on 25 June 2021.
- 6 Chairman's Announcements
To include matters relating to the bus trips and maintenance reporting.
- 7 Financial Matters
 - (a) Accounts for Payment.
RECOMMENDED to approve the list of payments to be circulated at the meeting.
 - (b) Bank Reconciliation
RECOMMENDED to approve the bank reconciliation.

(c) External Auditor Report

8 Clerks Report

(a) Godkin Site

RECOMMENDED to appoint two Councillors to survey the Godkin Site with the Clerk to consider the future management and annual maintenance of the site.

(b) Finance Working Party

RECOMMENDED to approve a date for the Working party to meet in early November 2021 to consider the budget so far and make recommendations to Council.

(c) Staffing Panel

RECOMMENDED to appoint a Panel to consider staffing matters and approve a date for a meeting in early November 2021.

(d) Codnor Castle Rights of Way

RECOMMENDED to consider making further representations to the Rights of Way Team at DCC regarding footpaths at Codnor Castle Site.

(e) Allotments

Clerk to update on allocation of allotment plots and allotment matters.

(f) Covid 19 update

Clerk to update including any associated service matters including Christmas gifts, Dog Bags and office.

(g) Applications for grant aid

To consider applications for grant aid and continuation of support for food bank.

(h) Casual Vacancy

To update on the casual vacancy.

9 Planning and Licensing

Planning and licensing applications will be reported at the meeting.