



ALDERCAR & LANGLEY MILL PARISH COUNCIL

E mail Clerk@almpe.co.uk

Tel 07949 646000

14 October 2021

To: The Chairman and Members of Aldercar & Langley Mill Parish Council

Dear Councillor,

You are summoned to attend a **Meeting of Aldercar & Langley Mill Parish Council** on **Thursday 21 October 2021** at **6.30 pm** to be held at **The Langley Mill United Cricket Club, Amber Drive.**

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, in line with COVID safety advice we must ensure the safety of all attendees and request that face masks and hand sanitiser continue to be used.

The number of members of the public who can be safely accommodated at each meeting will be dealt with on an individual basis, taking into account factors such as size of the membership and room capacity.

If you wish to attend in person, you are requested to contact the Clerk whose details are included on the meeting agenda in order to discuss arrangements and give advance notice of any matters that you wish to raise. If you attend the meeting without contacting us in advance, there may not be a place available for you.

You should not attend a meeting in person if:

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.
- if you have been instructed by the NHS to self-isolate.
- you have recently returned from travel abroad and should be either self-isolating or quarantining.

Keeping meetings, employees and visitors safe

When you attend the meeting, keep yourself and others safe by following the Government's advice at all times.

In the event that we have to contact attendees after the meeting, we ask that you provide the Clerk with your name, email address and telephone number in advance of the meeting date. Your details will be held on record for 21 days from the date of the meeting and then they will be securely deleted.

Yours sincerely,

Andrew Sharpe
Clerk and Responsible Finance Officer

AGENDA

- 1 To receive apologies for absence
- 2 Declaration of Members Interests
- 3 Public Speaking – (15 Minutes)

A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Members of the public should wherever possible give 3 clear days' notice of any matters to be raised by contacting the Clerk. Please also see the note at the start of the agenda on public attendance.

The Police, County Councillor and Borough Councillor may also speak at this point but as with the public must contact the Clerk in advance to confirm their attendance.

- 4 Dispensations
To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.
- 5 Minutes
21 September 2021.
- 6 Chairman's Announcements
To include matters relating to the bus trips.
- 7 Financial Matters
 - (a) Accounts for Payment.

RECOMMENDED to approve the list of payments to be circulated at the meeting.

- (b) Bank Reconciliation

RECOMMENDED to approve the bank reconciliation.

8 Clerks Report

(a) Codnor Castle Rights of Way

RECOMMENDED to note the response from the Rights of Way Team at DCC regarding footpaths at Codnor Castle Site.

(b) Covid 19 update

Clerk to update including any associated service matters.

(c) Casual Vacancy

To update on the casual vacancy.

(d) Parish Magazine

To update on the winter parish Magazine.

(e) Remembrance Day

To update on arrangements for Remembrance Day.

9 Planning and Licensing

Planning and licensing applications will be reported at the meeting.

10 Correspondence

Correspondence received regarding traffic and pedestrian crossing matters.