



ALDERCAR & LANGLEY MILL PARISH COUNCIL

E mail Clerk@almpe.co.uk

Tel 07949 646000

10 February 2022

To: The Chairman and Members of Aldercar & Langley Mill Parish Council

Dear Councillor,

You are summoned to attend a **Meeting of Aldercar & Langley Mill Parish Council** on **Thursday 17 February 2022** at **6.30 pm** to be held at **The Langley Mill United Cricket Club, Amber Drive.**

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, in line with COVID safety advice we must ensure the safety of all attendees and request that face masks and hand sanitiser continue to be used.

The number of members of the public who can be safely accommodated at each meeting will be dealt with on an individual basis, taking into account factors such as size of the membership and room capacity.

You should not attend a meeting in person if:

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.
- if you have been instructed by the NHS to self-isolate.
- you have recently returned from travel abroad and should be either self-isolating or quarantining.

Yours sincerely,

Andrew Sharpe

Clerk and Responsible Finance Officer

AGENDA

1 To receive apologies for absence

2 Declaration of Members Interests

3 Public Speaking – (15 Minutes)

A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Members of the public should wherever possible give 3 clear days' notice of any matters to be raised by contacting the Clerk. Please also see the note at the start of the agenda on public attendance.

The Police, County Councillor and Borough Councillor may also speak at this point but as with the public must contact the Clerk in advance to confirm their attendance.

4 Dispensations

To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.

5 Minutes

27 January 2022.

6 Chairman's Announcements

To include matters relating to the bus trips.

7 Financial Matters

(a) Accounts for Payment.

(b) Bank Reconciliation

(c) Financial risk assessment, Standing Orders and Financial regulations review.

8 Clerks Report

(a) Covid 19 update

Clerk to update including any associated service matters.

(b) Parish Magazine

To update on the Parish Magazine.

(c) Christmas Lights

To update on arrangements for Christmas Lights 2022 and review 2021.

(d) Future Meeting dates

To agree a schedule of meetings for 2022.

(e) Land at Hall Road

To consider the refurbishment of the land at Hall Road and litter storage.

(f) Queens Jubilee

(g) Future Office Accommodation Strategy

To agree a schedule of meetings for 2022

9 Planning and Licensing

Planning and licensing applications will be reported at the meeting.

10 Correspondence