



ALDERCAR & LANGLEY MILL PARISH COUNCIL

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18 May 2022

To: The Chairman and Members of Aldercar & Langley Mill Parish Council

Dear Councillor,

You are summoned to attend the **Annual Meeting of Aldercar & Langley Mill Parish Council** at St Johns Church, Aldercar on **Thursday 26 May 2022 at the conclusion of the Annual Parish Meeting that starts at 6.30 pm.**

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, in line with COVID safety advice we must ensure the safety of all attendees and request that face masks and hand sanitiser continue to be used.

The number of members of the public who can be safely accommodated at each meeting will be dealt with on an individual basis, taking into account factors such as size of the membership and room capacity.

You should not attend a meeting in person if:

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.
- if you have been instructed by the NHS to self-isolate.
- you have recently returned from travel abroad and should be either self-isolating or quarantining.

Yours sincerely,

Andrew Sharpe

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AGENDA

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- 1 Election of Chairman 2022/23
- 2 Declaration of Acceptance of Office
- 3 Apologies for absence
- 4 Election of Vice-Chairman 2022/23
- 5 Declaration of Members Interests

RECOMMENDED that any disclosures of interests made at the meeting be recorded.

- 6 Dispensations

To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.

- 7 Public Speaking – (15 Minutes)
- 8 To approve the Minutes of the Meeting held on 7 April 2022
- 9 To determine which items, if any, of the Agenda should be taken with the public excluded
- 10 Chairman's Announcements
- 11 Clerks Report
 - (a) Budget and accounts
 - (b) Replacement of bins and benches
 - (c) Jubilee Garden and celebrations
 - (d) Bus Trips
 - (e) Godkin Site
 - (f) Insurance Renewal
- 12 Finance
 - (a) Accounts for Payment
 - (b) To receive bank reconciliation
- 13 Planning and Licensing

Applications will be reported to the meeting.
- 14 Items for information only