



ALDERCAR & LANGLEY MILL PARISH COUNCIL

E mail Clerk@almpe.co.uk

Tel 07949 646000

17 June 2022

To: The Chairman and Members of Aldercar & Langley Mill Parish Council

Dear Councillor,

You are summoned to attend a **Meeting of Aldercar & Langley Mill Parish Council** on **Thursday 23 June 2022** at **6.30 pm** to be held at **St Johns Church, Aldercar**.

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings.

Yours sincerely,

Andrew Sharpe

Clerk and Responsible Finance Officer

AGENDA

- 1 To receive apologies for absence
- 2 Declaration of Members Interests
- 3 Public Speaking – (15 Minutes)

A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Members of the public should wherever possible give 3 clear days' notice of any matters to be raised by contacting the Clerk. Please also see the note at the start of the agenda on public attendance.

The Police, County Councillor and Borough Councillor may also speak at this point but as with the public must contact the Clerk in advance to confirm their attendance.

- 4 Dispensations
To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.

- 5 Minutes
Annual Meeting 26 May 2022.
- 6 Chairman's Announcements
To include matters relating to the bus trips.
- 7 Financial Matters
- (a) Accounts for Payment.
 RECOMMENDED to approve the list of payments to be circulated at the meeting.
- (b) Internal audit report.
 RECOMMENDED to receive the internal audit report 2021/22.
- (c) Receipts and Payments Account 2021/22
 RECOMMENDED that the receipts and payments accounts for 2021/22 be approved and signed by the Chairman and Clerk/RFO.
- (d) Annual Governance Statement.
 RECOMMENDED that the Annual Governance Statement for 2021/22 (Section 1 of the Annual Return) be approved and signed by the Chairman and Clerk/RFO.
- (e) Accounting Statements
 RECOMMENDED that the Accounting Statements for 2021/22 (Section 2 of the Annual Return) be approved and signed by the Chairman and Clerk/RFO.
- (f) Annual Return 2021/22
 RECOMMENDED that the Annual Return be now sent to the External Auditor and the prescribed notices and accounts published.
- (g) Internal Auditor 2021/22
 RECOMMENDED to note arrangements for the appointment of an Internal Auditor for 2022/23.
- 8 Clerks Report
- (a) Staffing Matters
- (b) Land at Hall Road
- (c) Lock Gates Entrance feature
- (d) Future Office Accommodation Strategy
- (e) Purchase of Strimmer for Allotments

- 9 Planning and Licensing
Planning and licensing applications will be reported at the meeting.
- 10 Correspondence