



ALDERCAR & LANGLEY MILL PARISH COUNCIL

E mail Clerk@almpe.co.uk

Tel 07949 646000

20 January 2023

Dear Councillor,

You are summoned to attend a **Meeting of Aldercar & Langley Mill Parish Council** on **Thursday 26 January 2023** at **6.30 pm** to be held at **St Johns Church, Aldercar.**

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings.

Yours sincerely,

Andrew Sharpe

Clerk and Responsible Finance Officer

AGENDA

- 1 To receive apologies for absence
- 2 Declaration of Members Interests
- 3 Public Speaking – (15 Minutes)

A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Members of the public should wherever possible give 3 clear days' notice of any matters to be raised by contacting the Clerk. Please also see the note at the start of the agenda on public attendance.

The Police, County Councillor and Borough Councillor may also speak at this point but as with the public must contact the Clerk in advance to confirm their attendance.

- 4 Dispensations
To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.
- 5 Minutes
Ordinary Meeting 24 November 2022 and Extraordinary Meeting 12 January 2023.
- 6 Chairman's Announcements

To include matters relating to the bus trips.

7 Clerks Report

(a) Office Accommodation

(b) Finance – Payments/Bank Reconciliation

(c) Dates/venues of future meetings

(d) Christmas Lights

(e) Office Accommodation

(f) Budget/Precept

(g) Grants

(h) Financial Regulations/Standing orders/ Asset Register/Financial Risk Assessment

8 Planning and Licensing

Planning and licensing applications will be reported at the meeting.