

Minutes of the Meeting of Aldercar and Langley Mill Parish Council

Held at 47b Cromford Road, Langley Mill,

On 22 June 2023

PRESENT

Councillors J Attwood, M Brown, S Brown, R Fernandez, M Fowkes (Chairman), S Fowler.

A Sharpe (Clerk), D Green (Office Manager) and two Police.

50/23 Apologies for absence

Councillors S Goodrum, C Morrison, S Bower, D Palmer and E Hamilton.

51/23 Declaration of Members Interests

None.

52/23 Dispensations

Cricket Club Members have a dispensation on any matters relating to the Cricket Club.

53/23 Public Speaking

The Police attended the meeting and gave a report on their current activities in the area.

54/23 Minutes

**RESOLVED** that the minutes of the Ordinary Meeting held 30 March 2023 and the Annual Meeting held 18 May 2023 be approved as a true record and signed by the Chairman.

55/23 Chairman's Announcements

Council received a report from the Chairman on the two bus trips to Bridlington. Council also agreed to arrange a further summer trip to Whitby and a Christmas trip to Stratford upon Avon.

56/23 Financial Matters

(a) Accounts for Payment.

There were no payments submitted for approval at this meeting.

(b) Internal audit report.

**RESOLVED** to receive the internal audit report 2022/23.

(c) Receipts and Payments Account 2022/23

**RESOLVED** that the receipts and payments accounts for 2022/23 be approved and signed by the Chairman and Clerk/RFO.

(d) Annual Governance Statement.

**RESOLVED** that the Annual Governance Statement for 2022/23 (Section 1 of the Annual Return) be approved and signed by the Chairman and Clerk/RFO.

(e) Accounting Statements

**RESOLVED** that the Accounting Statements for 2022/23 (Section 2 of the Annual Return) be approved and signed by the Chairman and Clerk/RFO.

(f) Annual Return 2022/23

**RESOLVED** that the Annual Return be now sent to the External Auditor and the prescribed notices and accounts published.

(g) Internal Auditor 2023/24

**RESOLVED** to note arrangements for the appointment of an Internal Auditor (Jo Taylor) for 2023/24.

(g) Chairmans/Vice Chairmans Allowance

**RESOLVED** that the Chairmans Allowance be set at £700 pa and the Vice Chairmans Allowance at £350 pa.

57/23 Clerks Report

(a) Office Accommodation

Council were further updated on the arrangements being made to furnish the new office.

(b) Allotment Matters

The Clerk asked for approval to fund hedge cutting at the Aldercar Lane Allotment site in the autumn at a cost of around £500.

**RESOLVED** that the proposed works be approved.

(c) Litter Bins

Members considered the offer of funds from the community leadership scheme from County Councillor Stevenson to provide further litter bins.

**RESOLVED** that the Councillor be thanked but the offer declined.

(d) Co-option of Councillors

**RESOLVED** that applicants be interviewed at the September meeting.

(e) Code of Conduct

Members present at the meeting expressed concern at the conduct of an individual Member at recent meetings and the Clerk was asked to write to the Councillor expressing those concerns.

In addition it was agreed to remind all Members –

**CONDUCT AT MEETINGS**

1. Turn off, or put on silent mobile phones, and do not play with them.
2. Raise hand to speak – all speeches through the Chairman
3. Address all persons including the public respectfully using proper titles (Councillor/Mrs/Mr/Clerk, etc).
4. No sub meetings. Members should remain silent during meeting unless invited by the Chairman to speak
5. No disrespectful comments to be made.

**RESOLVED** accordingly.

58/23 Date of Next Meeting

24 August 2023.