



ALDERCAR & LANGLEY MILL PARISH COUNCIL

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Aldercar Lane & Cromford Road

Allotment Site Information for New Tenants

When are allotment rents due?

Allotment rents are due on 31st September each year.

How much is an allotment plot?

The cost of an allotment plot is £40.00 for a full plot. The cost of an allotment plot for half a plot is £20.00 per year.

Can I sub-let my tenancy?

Your Tenancy Agreement is personal to you. If you find you are no longer able to cultivate your plot to the standard required by your Tenancy Agreement, you must not come to an arrangement with a third party for them to take over part, or all of your plot. You should talk to the Parish Clerk or Office Manager and by agreement, give up part, or all of your plot, or see if it would be possible to change plots with someone else.

Can I keep livestock on my allotment plot?

Only hens (not cockerels) may be kept on an allotment. A maximum of six hens is permitted. You must obtain prior written agreement of the Parish Council.

Animal welfare is paramount. You will need to visit your animals at least twice a day and ensure they are housed in a suitable manner and protected from prey, keep to RSPCA guidelines, and take advice where needed from poultry keeping associations.

Rats are an almost inevitable problem. You would need to take positive action to control any rat infestation.

Can I have a shed or greenhouse on my allotment plot?

You may erect a new shed or greenhouse on your plot (or move an existing one), subject to obtaining the prior written consent of the Parish Council. The maximum permissible size of a shed will be 2.5m x 2.0m (8ft x 6ft). You must not use poured concrete for a base, but may use concrete slabs.

Keeping allotment site tidy

You are not allowed to bring or store rubbish on an allotment site, or dispose of your allotment rubbish elsewhere on the site (and particularly not on adjoining land). Take non-recyclable landfill material to a licensed site, but as far as possible, compost everything.

Allotment site security

Whilst it is not possible to guarantee the security of allotment sites or structures on plots, co-operative effort by all tenants together can reduce the likelihood of vandalism and damage. Ensure that you shut gates behind you when entering and leaving the site and see that where they are present, locks are secured. The Police are anxious to receive reports from anyone connected with an allotment, or any suspicious activity, but remember that for a crime to be recorded, damage to, or loss of personal property, must be reported to the Police by the owner in person and a crime reference number obtained.

The storage container on the site may be used to store valuable items such as rotovators and is accessible via the designated key-holders on the site. Again, any items left in the storage containers remain the responsibility of the tenant and the Parish Council is not liable for any such items.

Change of Tenant's contact details

We need to know how to contact you. You must tell the Parish Clerk or Office Manager if you change address or telephone/mobile number.

Site Inspections

Both allotment sites will be inspected once a year and a Risk Assessment will be carried out. More frequent inspections will be made where it is deemed appropriate. Inspections will usually be carried out in the growing season. No advance warning will be required or given.

Broken glass must be immediately removed from the site.

Cultivation of Plot

It is not permitted to keep an allotment plot or a portion of it, which in the opinion of Aldercar & Langley Mill Parish Council is in an untidy, overgrown, unkempt or seemingly abandoned state. Weeds must be controlled to prevent seeds spreading to other plots. A tenant must not cause or permit any nuisance to any other tenant, or to the owners or occupiers of any adjoining or neighbouring property.

Dogs

Dogs must be kept on a short lead at all times and must never be left unattended. Dogs must not cause a nuisance, by barking for example. Dog fouling must be cleared up by the dog owner and disposed of responsibly off site. Dogs must not be left unattended on an allotment site.

Termination of Tenancy – Goods left on site

When an allotment tenancy is terminated a tenant will be given 14 days' notice in writing to remove any items on site which belong to them. For example; a shed, greenhouse, water butts, rubbish, etc. If any such items are not removed by the tenant within the timeframe stipulated, the goods will transfer to the ownership of the Parish Council. After an allotment tenant has terminated their tenancy, no remaining tenants are permitted to remove any items without the prior authority of the Parish Council, or the written authority of the previous tenant. Any such written authority for another tenant to remove goods must also be given to the Parish Council Office. If any items are removed without consent, this will be treated as theft and the Police will be informed accordingly. Persons visiting the site are not allowed to remove any such items from the sites.

Water Supply on Allotment Sites

There is water available on the allotment sites at Aldercar Lane and Cromford Road for tenants to use. In order to avoid any problems with the water supply, tenants are requested to refrain from directly accessing the water system and altering the water pipes. Any problems with leaking water should be reported to the Council Office immediately. The stop tap must also be left alone. The Parish Council will ensure the water is turned off during the Winter months and the water will be turned back on in the Spring.